

CARROLLTON-FARMERS BRANCH RETIRED SCHOOL PERSONNEL ASSOCIATION

Executive Committee Meeting Minutes
June 21, 2017

Following lunch, the meeting was called to order at 12:30 p.m. by Della Swaim, president. There were 15 committee members present.

Minutes - The minutes of the January 18, 2017 Executive Board Meeting will be posted to the website.

Treasurers Reports - Judy Carey led the discussion of the current year budget updates. The current budget was distributed, along with expenditures. She reported that since March 1, 2017, CFB RSPA has added 13 new members. Judy will submit paperwork to TRTA for 503C4 status for our local unit. She will also work on the 2017-2018 budget.

Meeting Dates and Locations - The following meeting dates and locations were selected for 2017-2018. The dates for Christus St. Joseph will be confirmed by Della.

- September 20 – Webb Chapel Church of Christ
- October 18 – proposed Christus St. Joseph
- December 13 – proposed Christus St. Joseph
- February 21 – Webb Chapel Church of Christ
- April 18 – proposed Christus St. Joseph
- May 16 – Webb Chapel Church of Christ
- January 17 and June 20 will be meetings of the Executive Board

Newsletter Deadlines - Lyn Abercrombie set the following deadlines for newsletter items:

- September 2 for September newsletter
- September 30 for the October newsletter
- November 25 for the December newsletter
- February 3 for the February newsletter
- March 31 for the April newsletter
- April 28 for the May newsletter

Membership - Della Swaim passed a list of 2017 retirees and asked anyone who know current email/phone etc. to add it to the list. Wanda Patterson will handle membership for 2017-2018.

Survey Overview - Della thanked Lyn Abercrombie for the online survey and results of the survey were discussed. Lyn was asked to send the survey results to the board members.

Programs - Pat Enlow gave a report on programs for the coming year. She is waiting to see if Tim Lee from TRTA can be booked for a program. Two programs have been set and others will be booked once she has confirmation of availability from Mr. Lee.

Field Trips - Beth Sargent distributed a list with possible field trips for the coming year. She will look at responses and book field trips. Her committee is meeting July 19 to discuss field trips for 2017-2018.

Book Project Report – Pat Enlow reported that 2508 books were distributed in 2016-2017 to five schools in May. She presented the fundraising ideas from the Children’s Book Project committee made up of Pat Enlow, Vicki Barkley, Carolyn Chiever, Tara Hrbacek, Nancy Prochaska and Dara Stewart. Their proposal consists of selling tickets at September, October and November meetings for a drawings to be held at the December meeting. Tickets will for \$2.00 for one ticket, \$5.00 for three tickets. At each meeting, tickets can be purchased and placed in containers for different prizes. All proceeds will go to the book project. Those who buy tickets at each meeting will also be entered into a drawing for the Children’s Book Project Door Prize. The proposal was approved by the committee.

CFB Professional Development Conference – CFB RSPA has been asked by the District to have representatives at the conference in late July. Wanda Patterson will send an email asking for volunteers to attend the conference on July 26 and 31.

New Business:

- Kathy McWhorter read a letter from a member who had received a card from the Sunshine Committee and reminded everyone to let her know when she needs to send cards to someone.
- Lee Nitcholas gave awards to those who were unable to attend the May meeting. They were the Appreciation Awards to:
 - Linda Tole
 - Brittany Candelaria from Christus St. Joseph
 - Christus St. Joseph
 - Suzi Urban
 - Donna WrightABCD Award to Debbie Moss.
- Della Swaim reminded everyone to send her a description of committee duties.

Lyn Abercrombie asked for clarification on information that can be included in the newsletter. Following discussion, the decision was that the RSPA distribution list and newsletter are for use by the RSPA organization only.

The meeting was adjourned at 3:25.

Janet Truett
Secretary

